

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
APRIL 25, 2019



BCAG Board of Directors

April 25, 2019
9:00 a.m.



BCAG Board Room

326 Huss Drive, Suite 100
Chico, CA 95928

Live Stream

www.youtube.com/channel/UCHidik5N5lu0dU8NwhK3hIw

1. Pledge of Allegiance
2. Roll Call

Members of the public may comment on any item on the agenda at the time the item is taken up by the Board of Directors. We ask that members of the public come forward to be recognized by the Chair, state your name and address for the record, and keep remarks brief.

CONSENT AGENDA

3. Approval of Minutes from the March 28, 2019 BCAG Board of Directors Meeting (Attachment) – **Victoria**
4. Approval of 2018/19 Final Transportation Development Act (TDA) Claims (Attachment) - **Julie**
5. Approval of Amendment #3 for the 2018/19 Overall Work Program (OWP) & Budget and Overall Work Program Agreement (OWPA) (Attachment) – **Julie**
6. Approval of Amendment to BCAG Personnel Policies –Jury Duty and Witness Duty (Attachment) - **Cheryl**

ITEMS REMOVED FROM CONSENT AGENDA – *If Any*

ITEMS FOR ACTION

7. Approval of BCAG Public Participation Plan (Attachment) - **Ivan**
8. Butte County Association of Governments Formal Opposition to Legislative Changes to the Active Transportation Program (Attachment) - **Ivan**

ITEMS FOR INFORMATION

9. California's Sustainable Communities (SB 375) – CARB 2018 Progress Report (Attachment) - **Brian**
10. Butte Regional Transit (B-Line) Free Fare Day Promotion (Attachment) – **Jim**

ITEMS FROM THE FLOOR

11. Members of the public may present items to the BCAG Board of Directors but no action will be taken other than placement on a future agenda.

ADJOURNMENT

12. The next meeting of the BCAG Board of Directors has been scheduled for Thursday, May 23, 2019, **at the BCAG Board Room.**

*Copies of staff reports or other written documentation relating to items of the business referred to on the agenda are on file at the office of the Butte County Association of Governments (BCAG).
Persons with questions concerning agenda items may call BCAG at (530) 809-4616.*

Any handouts presented by speakers are to be distributed to the Board by the Clerk of the Board.

Acronyms for Butte County Association of Governments

ACRONYM	MEANING
AB	Assembly Bill
ACOE	Army Corps of Engineers
AFR	Accident Frequency Ratio
APS	Alternative Planning Strategy
AQMD	Air Quality Management District
ARB	Air Resource Board
AVL	Automatic Vehicle Location
BCAG	Butte County Association of Governments
CALCOG	California Association Council of Governments
CARB	California Air Resource Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation & Air Quality
CON	Construction
CTC	California Transportation Commission
CTIPS	California Transportation Improvement Program System
DFG	California Department of Fish and Game
DOT	Department of Transportation
EIR	Environmental Impact Report
EMFAC	Emissions Factors
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GARVEE	Grant Anticipation Revenue Vehicle Program
GhG	Greenhouse Gas Emissions
GIC	Geographical Information Center
GIS	Geographic Information Systems
GPS	Global Positional Satellite
HCP	Habitat Conservation Plan
IIP	Interregional Improvement Program
IPG	Intermodal Planning Group
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LTF	Local Transportation Fund
MPO	Metropolitan Planning Organization
NAAQS	National Air Quality Standards
NCCP	Natural Community Conservation Plan
NEPA	National Environmental Policy Act
NMFS	National Marine Fisheries Service (Also NOAA Fisheries)

ACRONYM	MEANING
NOAA	National Oceanic and Atmospheric Administration Fisheries (Also NMFS)
OWP	Overall Work Program
PA&ED	Project Approval & Environmental Document
PDT	Project Development Team
PEER	Permit Engineering Evaluation Report
PL	Federal Planning Funds
PPH	Passengers Per Revenue Hour
PLH	Public Lands Highway
PPM	Planning Programming & Monitoring
PPNO	Project Programming Number
PS&E	Plans, Specifications & Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement Account
PUC	Public Utilities Code
R/W	Right of Way
RFP	Request for Proposals
RHNA	Regional Housing Needs Allocation
RHNP	Regional Housing Needs Plan
RIP	Regional Improvement Program
RTAC	Regional Target Advisory Committee
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SACOG	Sacramento Area Council of Governments
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users
SCEA	Sustainable Community Environmental Assessment
SCS	Sustainable Community Strategy
SDP	Strategic Deployment Plan
SHOPP	State Highway Operation Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAC	Transportation Advisory Committee
TAOC	Transit Administrative Oversight Committee
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TE	Transportation Enhancements
TIP	Transportation Improvement Program
TPP	Transit Priority Project
TSGP	Transit Security Grant Program
USACE	United States Army Corps of Engineers
USFWS	United States Fish and Wildlife Service
UTN	Unmet Transit Needs
WE	Work Element

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #3



**DRAFT MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
MARCH 28, 2019**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Stone called the meeting to order at 9:01 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico CA.

MEMBERS PRESENT

Steve Lambert	Supervisor	District 4
Tami Ritter	Supervisor	District 3
Nathan Wilkinson	Councilmember	City of Biggs
Debra Lucero	Supervisor	District 2
Doug Teeter	Supervisor	District 5
Chuck Reynolds	Mayor	City of Oroville
Ray Borges	Councilmember	City of Gridley
Bill Connelly	Supervisor	District 1
Jody Jones	Mayor	Town of Paradise

MEMBERS ABSENT

Randall Stone	Mayor	City of Chico
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STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Ivan Garcia	Transportation Programming Specialist
Brian Lasagna	Regional Analyst
Chris Devine	Planning Manager
Jim Peplow	Senior Planner
Victoria Proctor	Administrative Assistant
Sara Muse	Associate Senior Planner
Cheryl Massae	Human Resources Manager

OTHERS PRESENT

Lance Atencio, Transdev
Nima Kabirinassab, Caltrans
Deborah McKee, Caltrans

- 1. Pledge of Allegiance**
- 2. Roll Call**

CONSENT AGENDA

3. Approval of Minutes from the March 28, 2019 BCAG Board of Directors Meeting
4. Approval of Resolution 2018/19-13 for Certifications, Assurances, and Authorized Agent for the Low Carbon Transit Operations Program (LCTOP) Application – B-Line Mobile Ticketing Program
5. Approval of Resolution 2018/19-14 for Certifications, Assurances, and Authorized Agent for the Low Carbon Transit Operations Program (LCTOP) Application – Zero-Emissions Electric Bus and Charging Infrastructure Project

On motion by Board Member Wilkinson and seconded by Board Member Lucero the Consent Agenda was approved, with Board Member Jones abstaining.

Board Members Lambert and Teeter arrived after the consent agenda was approved.

ITEMS FOR ACTION

6: Public Hearing to Receive Testimony on Unmet Transit Needs for the Butte Regional Transit System

Staff presented to the Board an overview of the Unmet Transit Needs process for Butte County, as detailed in the February 2019 meeting, and requested that the Board allow a public hearing to obtain testimony on any unmet transit needs that might exist.

There was general discussion between Staff and the Board regarding the nature of unmet needs and what differentiates them from operational issues. Staff assured the Board that even if operational issues are presented instead of unmet needs, we will still investigate if those issues are able to be addressed.

Staff asked the Board to open public hearing, and the Board opened the hearing. There were no public comments made. This item did not require a motion to approve.

ITEMS FOR INFORMATION

7: Draft BCAG 2019/20 Overall Work Program & Budget

Staff provided the Board with a current look at the Draft 2019/20 Overall Work Program & Budget (OWP) document. Staff detailed the costs that are expected to change, as well as what is expected to stay the same in the new fiscal year.

There was general discussion between the Board and Staff regarding the Draft OWP document.

8: Draft Butte Regional Transit Service Plan & Budget

Staff presented the Board with the Draft Butte Regional Transit Draft 2019/20 Budget & Service Plan Outline. Staff detailed the numbers and differences between the current fiscal year and the next fiscal year. There was general discussion about why the budget changed in light of the Camp Fire and service changes.

The Board inquired as to funding sources and how the farebox ratios are affected by that. Since the hourly rate of Transdev is increasing, and service hours are decreasing, there is concern that we won't be able to maintain ridership levels in order to meet farebox requirements. There was general discussion about how the rise in farebox rate, which will be discussed as the budget is further developed, will affect ridership.

9: Preliminary 2019/20 Findings of Apportionment for the Transportation Development Act (TDA) Funds

Staff presented the Board with the preliminary 2019/20 Transportation Development Act (TDA) Funds apportionment. Staff went over how the funds are allocated historically, and the plan for next fiscal year considering the aftereffects of the Camp Fire and uncertainty about population numbers at the present time.

There was general discussion about the apportionment between Staff and the Board.

10: 2019 California Transportation Commission (CTC) Town Hall Meeting Hosted by BCAG for the North State Super Region

Staff informed the Board that BCAG has been selected by the California Transportation Commission to host the spring 2019 Town Hall meeting in Chico for the North State Super Region. Staff presented the Board with an invitation to join, and a final draft agenda for the event, scheduled for April 10, 2019. The Board was invited to attend as the event will be hosted at the BCAG offices.

There was general discussion about the CTC Town Hall and schedule between the Board and Staff.

11: Butte Regional Conservation Plan (BRCP) Update

Staff presented the Board with an update for the facilitation of the development of the Butte Regional Conservation Plan (BRCP). The Board brought up concerns that were directly brought to them by potential BRCP Applicants, and there was general discussion about how those meetings between the Applicants and Staff have progressed thus far, and the current state of the draft document. The Board requested that a full draft of the entire document be made available on the BRCP website, as the current method of detailing changes to chapters is to send the chapters out via email one at a time.

There was general discussion about the BRCP between Staff and the Board.

ITEMS FROM THE FLOOR

12: There were no items from the floor.

CLOSED SESSION

13: Public Employee Annual Evaluation (Government Code 54957)

The Board members reconvened and Chair Connelly announced that the Executive Director's 2018 Personnel Evaluation had been approved during close session. There were no other comments made.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:52 AM.

Attest:

Jon Clark, Executive Director

Victoria Proctor, Board Clerk

Butte County Association of Governments

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #4



BCAG BOARD OF DIRECTORS

Item #4 Consent

April 25, 2019

APPROVAL OF 2018/19 FINAL TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIMS

PREPARED BY: Julie Quinn, Chief Fiscal Officer

ISSUE: The Transportation Development Act (TDA) requires that the BCAG Board of Directors approves by resolution all claims filed by the cities, town, county, BRT and BCAG for the allocation of TDA funds.

DISCUSSION: The 2018/19 TDA funds were apportioned to each jurisdiction with the Findings of Apportionment approved by the Board in May 2018. Allocation of Preliminary TDA claims for funds were approved by the Board in August 2018. Final claims for TDA funds are now prepared to reflect the TDA audit results and carryover credits, as well as any adjustments to budgeted use of funds. The jurisdictions must file an expenditure plan to claim those funds and identify their planned expenditures in accordance with TDA regulations. State Transit Assistance (STA) provides funding solely for public transportation services while Local Transportation Fund (LTF) allocation priorities are as follows:

1. TDA Administration
2. Planning and Programming
3. Pedestrian and Bicycle projects
4. Transit and Rail services
5. Other transportation purposes including additional transit, bicycle and streets and roads. These claims may only be apportioned when all other uses of the funds have been exhausted.

Each of the attached Expenditure Plans identifies the specific breakdown on how the jurisdiction intends to provide transit service and streets and road maintenance in accordance with the requirements of the TDA. The related resolution identifies the allocation of LTF and STA expenditures by jurisdiction and allows for flexibility should minor adjustments be necessary. Staff has reviewed the attached claims and found them to be in accordance with the TDA guidelines and within the apportionments approved by this Board.

BCAG Board of Directors Item #4

April 25, 2019

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The following is a summary of the Butte County TDA Allocation being claimed:

Claimant:	LTF:	STA:	Totals:
BCAG	\$ 450,000	\$ -0-	\$ 450,000
County Auditor	\$ 10,000	\$ -0-	\$ 10,000
Butte Regional Transit	\$ 1,200,000	\$ -0-	\$ 1,200,000
Butte County	\$ 2,283,337	\$ 670,063	\$ 2,953,400
City of Biggs	\$ 69,148	\$ -0-	\$ 69,148
City of Chico	\$ 2,654,716	\$ 683,315	\$ 3,338,031
City of Gridley	\$ 250,746	\$ -0-	\$ 250,746
City of Oroville	\$ 521,583	\$ 134,254	\$ 655,837
Town of Paradise	\$ 763,862	\$ 196,616	\$ 960,478
Totals	\$ 8,203,392	\$ 1,684,248	\$ 9,887,640

Be it noted that population changes due to the effects of the Camp Fire were not identified in the current year and as such funding to the cities, town and county have not been altered. Also note that service for Paradise was dramatically altered and as such their transit service obligation was reduced.

STAFF RECOMMENDATION: Staff requests the Board adopt **Resolution No. 2018/19-15** to approve the Final TDA Claims for fiscal year 2018/19.

Key staff: Julie Quinn, BCAG Chief Fiscal Officer
Iván García, Transportation Programming Specialist



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2018/2019-15**



**RESOLUTION OF THE FINAL ALLOCATION OF TRANSPORTATION
DEVELOPMENT ACT (TDA) FUNDS TO THE BUTTE COUNTY JURISDICTIONS
FOR FISCAL YEAR 2018/19**

WHEREAS, the Butte County Association of Governments has been designated by the Secretary of the State of California, Business and Transportation Agency, as the Regional Transportation Planning Agency (RTPA) for Butte County, pursuant to the provisions of the Transportation Development Act of 1971, as amended; and

WHEREAS, it is the responsibility of the Butte County Association of Governments, under the provision of the Transportation Development Act, to review transportation claims and make allocations of funds from the Local Transportation Fund and the State Transit Assistance fund based on the claims; and

WHEREAS, the Auditor of Butte County is required to pay monies in the fund to the claimants pursuant to allocation instructions received by him/her from the Butte County Association of Governments; and

WHEREAS, the Butte County Association of Governments has reviewed this claim for Transportation Development Act funds and has made the following findings and allocations:

1. The claimants proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.5, and 99268.9, as they may be applicable to the claimant.
3. The claimant is making full use of federal funds available under the Federal Transit Act, as amended.
4. The claimant has prepared and submitted the Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund Annual Project and Expenditure Plan.
5. The sum of the claimant's allocation from the State Transit Assistance Fund and the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
6. Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs.
7. The regional entity may allocate funds to an operator for the purposes specified in Section 6730 of the California Code of Regulations only if, in the resolution allocating the funds, it also finds the following:

- a) The operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244. This finding shall make specific reference to the improvements recommended and to the efforts made by the operator to implement them.
- b) For an allocation made to an operator for its operating costs, that the operator is not precluded by any contract entered into on or after June 28, 1979, from employment of part time drivers or from contracting with common carriers of persons operating under a franchise or license.
- c) A certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251. The certification shall have been completed within the last 13 months, prior to filing claims.
- d) The operator is in compliance with the eligibility requirements of Public Utilities Code Section 99314.6.

ALLOCATION to BUTTE COUNTY Jurisdictions for FY 18/19 is as follows:

Claimant:	LTF:	STA:	Totals
BCAG	\$ 450,000	\$ -0-	\$ 450,000
County Auditor	\$ 10,000	\$ -0-	\$ 10,000
Butte Regional Transit	\$ 1,200,000	\$ -0-	\$ 1,200,000
Butte County	\$ 2,283,337	\$ 670,063	\$ 2,704,774
City of Biggs	\$ 69,148	\$ -0-	\$ 63,980
City of Chico	\$ 2,654,716	\$ 683,315	\$ 3,136,314
City of Gridley	\$ 250,746	\$ -0-	\$ 225,157
City of Oroville	\$ 521,583	\$ 134,254	\$ 605,782
Town of Paradise	\$ 763,862	\$ 196,616	\$ 867,884
Totals	\$ 8,203,392	\$ 1,684,248	\$ 9,887,640

NOW, THEREFORE, BE IT RESOLVED THAT, all allocations have been prepared in accordance with the above findings and are hereby approved and that the Executive Director is authorized to sign said allocations and to issue the instructions to the County Auditor to pay claimants in accordance with the above allocations as funds become available.

BE IT FURTHER RESOLVED THAT, the Butte County Association of Governments authorizes its staff to make any minor technical adjustments that may be necessary to ensure the claimants and BCAG are in compliance of the Transportation Development Act.

PASSED AND ADOPTED by the Butte County Association of Governments on the 25th day of April 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

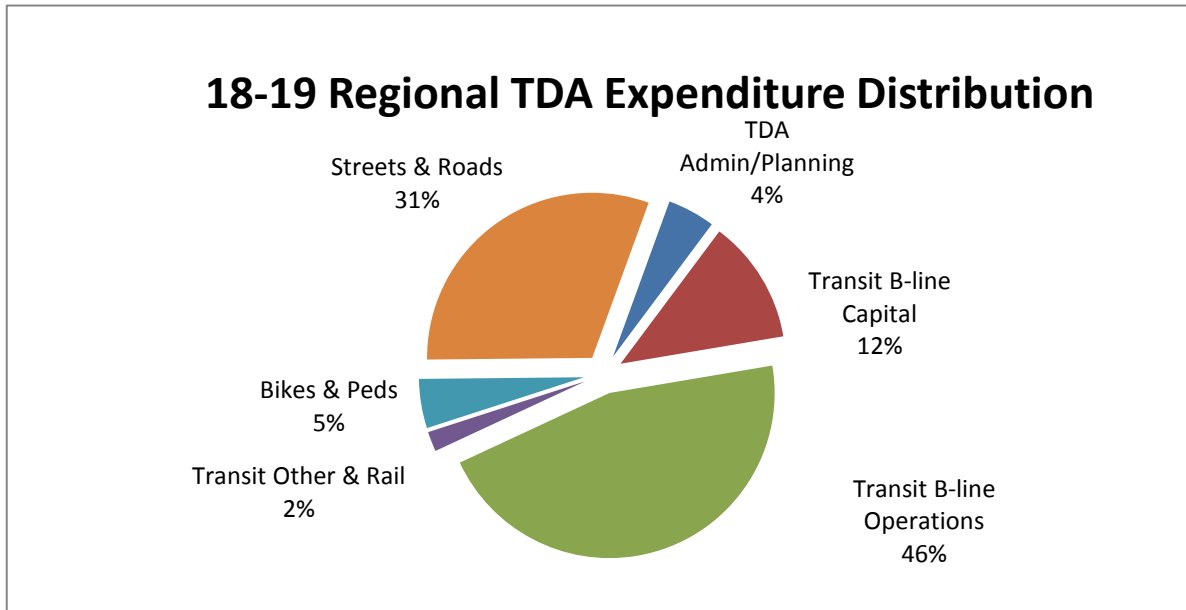
BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**Regional TDA Expenditure Distribution
Fiscal Year 18-19**

	TOTAL Dollars	Biggs	Chico	County	Gridley	Oroville	Paradise
TDA Admin/Planning	\$460,000.00						
Transit B-line Capital	1,200,000.00						
Transit B-line Operations	4,521,135.00	11.64%	69.89%	51.79%	9.28%	65.68%	20.47%
Transit Other & Rail	192,689.00		2.35%	0.48%	39.96%		
Bikes & Peds	476,647.00		14.28%	0.00%			
Streets & Roads	3,037,169.00	88.36%	13.49%	47.73%	50.75%	34.32%	79.53%
Total	\$9,887,640.00	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%



BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Butte County Auditor's Office

Fiscal Year 2018/2019
Submitted April 2019

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
TDA Administration Allocations	10,000	Article 3, Sec 99233.1					10,000
							-
							-
							-
							-
							-
SUB TOTAL	10,000		-		-	-	10,000

SUPPLEMENTAL INFO:	LTF	STA	Total
Apportionments:	10,000		10,000
	Apportionment	Claimed	Balance
LTF Balance	10,000	10,000	-

Auditor's Office: Rebecca Mittag 552-3607

BCAG Contact: Ivan Garcia/Julie Quinn 530-809-4616

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Butte County Association of Governments

Fiscal Year **2018/2019**
Submitted April 2019

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOUR		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
TDA Administration	72,763	Article 3, Sec 99233.1					72,763
Planning & Programing	377,237	Article 3, Sec 99233.2					377,237
							-
							-
							-
							-
							-
SUB TOTAL	450,000		-			-	450,000

SUPPLEMENTAL INFO:	LTF	STA	Total
Apportionments:	450,000		450,000
	LTF Balance	Apportionment	Claimed
		450,000	450,000
			Balance
			-

BCAG Contact: Ivan Garcia 530-809-4616
Julie Quinn, BCAG CFO, 809-4616

**LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: Butte Regional Transit

Fiscal Year 2018/2019
Submitted April 2019

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING					TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCE	
	TDA - LTF		TDA - STA		OTHER FUNDS	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section		
Support of Public Transp System /B Line Capital Reserve (general)	400,000	Art 4. Sec. 99262				400,000
Support of Public Transp System /B Line Capital Reserve (busses)	800,000	Art 4. Sec. 99262			-	800,000
			-			-
						-
						-
SUB TOTAL	1,200,000		-		-	1,200,000

Local Contact: Mike Rosson 809-4616 BCAG: Ivan Garcia or Julie Quinn 809-4616

SUPPLEMENTAL INFO:	LTF	STA	Total	
Apportionments:	1,200,000	-	1,200,000	
		Capital		
B Line Obligations:	Operating	Reserve	Capital Purchase	Total
Fixed Route		400,000	800,000	1,200,000
Paratransit	-	-		-
Total	-	400,000	800,000	1,200,000
		<u>Apportionment</u>	<u>Claimed</u>	<u>Balance</u>
STA Funds Remaining		-	-	-
LTF Funds Remaining	1,200,000		1,200,000	-

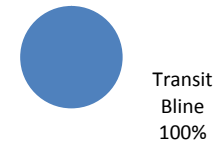
Note: Purchasing 2 fixed route buses

FY 18/19 APPORTIONMENTS	
LTF	STA
1,200,000	

Distribution Summary For FY 14/15 Apportioned Funds Only & for Pie Chart

Transit Bline	1,200,000	(LTF)
Transit Other	-	
Bicycles & Peds	-	
Streets & Roads	-	
Total	1,200,000	

**TDA Fund Distribution
LTF B-Line**



BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant:

Butte County Public Works

Fiscal Year

2018/2019

Submitted April 2019

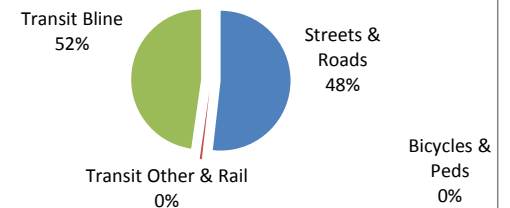
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
Support of Public Transp System / B Line Ops. FIXED ROUTE	156,405	Art 4. Sec. 99260 (a)	670,063	Art 4, Sec 6730 (a)	35,899	17/18 Credit	862,367
Support of Public Transp System/ B Line Ops. PARATRANSIT	703,036	Art. 4, Sec. 99260 (a)	-	Art 4, Sec 6730 (a)	71,171	17/18 Credit	774,207
Transit Fund 0131 Administration-County's Support Services	9,493	Art 3, Sec 99233.1					9,493
Payment Under Contract for Public Transportation Gridley Flyer	3,000	Art 8, 99400 (c)					3,000
Passenger Rail Service Amtrak-Chico	1,680	Art 8, 99400 (b)					1,680
Streets and Roads - Road Maintenance Incl. Transp. Planning	1,409,723	Art 8, 99402				Fund 0131 Balance	1,409,723
SUB TOTAL	2,283,337		670,063		107,070	-	3,060,470

Local Contact: Amanda Partain 538-7681 BCAG- Ivan Garcia or Julie Quinn : 809-4616

TDA Revenue Classification:	2018 Beg Fund Balance	18/19 Revenue	18/19 Claimed	Estimated End Fund Balance
TDA Fund held by County:				
Transit STA 18-19 Apport	-	670,063	670,063	-
Transit LTF 18-19 Apport	-	873,614	873,614	-
Subtotal - Transit	-	1,543,677	1,543,677	-
Transportation LTF 18-19 Apport	(1,549)	1,409,723	1,409,723	(1,549)
TOTAL TDA Fund	(1,549)	2,953,400	2,953,400	-
B Line Obligations:	18/19 Operating Obligation	17/18 Carryover Credit	18/19 Annual B- line Expense	
Fixed Route	862,367	(35,899)	826,468	
Paratransit	774,207	(71,171)	703,036	
Total	1,636,574	(107,070)	1,529,504	

18-19 APPORTIONMENTS		
LTF	STA	Total
2,283,337	670,063	2,953,400

**TDA Fund Distribution
County**



Distribution Summary For FY 18/19 Apportioned Funds Only & for Pie Chart

Transit Bline	1,529,504	(LTF & STA)
Transit Other & Rail	14,173	(LTF)
Bicycles & Peds	-	(LTF)
Streets & Roads	1,409,723	(LTF)
Total	2,953,400	

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant: City of Biggs

Fiscal Year **2018/2019**

Submitted April 2019

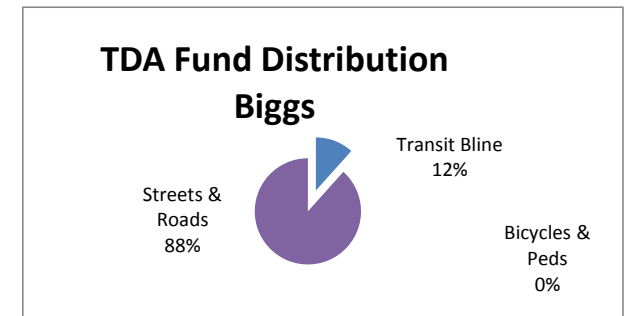
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
Support of Public Transp System / B Line Ops. FIXED ROUTE	8,048	Art 8. Sec. 99400 (c)	-	Art 4, Sec 6731 (b)	531	17/18 Credit; \$4 Transit FB	8,579
Streets and Roads- Road Maintenance Incl. Transp. Planning	61,100	Art 8, 99402	-			Streets&Roads FB	61,100
							-
							-
							-
SUB TOTAL	69,148		-		531	-	69,679

Local Contact: Mark Sorensen 868-5393

TDA Revenue Classification:	2018 Beg Fund Balance	18/19 Revenue	18/19 Claimed	Estimated End Fund Balance
Transit Funding held by City:			-	-
Transit- LTF 18-19 Apport	4	8,048	8,052	-
Transportation funding held by City:				-
Transportation- LTF 18-19 Apport	159,586	61,100	61,100	159,586
Total TDA Fund	159,590	69,148	69,152	159,586
B Line Obligations:	18/19 Operating Obligation	17/18 Carryover Credit		18/19 Annual B-line Expense
Fixed Route	8,579	(527)	-	8,052
Paratransit	-	-	-	-
Total	8,579	(527)	-	8,052

18-19 APPORTIONMENTS		
LTF	STA	Total
69,148	0 *	69,148

* County/Biggs STA swap \$14,155



Distribution Summary For FY 18/19 Apportioned Funds Only & for Pie Chart

Transit Bline	8,048 (LTF)
Transit Other & Rail	-
Bicycles & Peds	-
Streets & Roads	61,100 (LTF)
Total	69,148

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

**LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN**

Claimant:

City of Chico

Fiscal Year 2018/2019

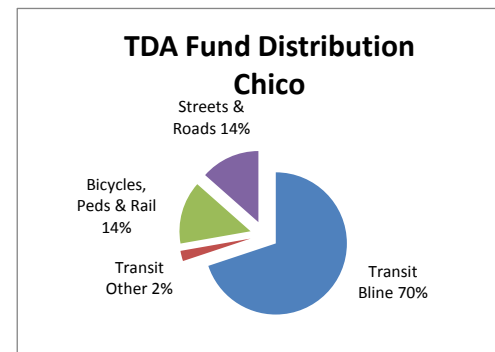
Submitted April 2019

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
Support of Public Transp System / B Line Ops. FIXED ROUTE	869,493	Art 4, Sec. 99260 (a)	683,315	Art 4, Sec 6730 (a)	31,437	17/18 Credit	1,584,245
Support of Public Transp System/ B Line Ops. PARATRANSIT	780,095	Art. 4, Sec. 99260 (a)	-		-		780,095
Support of Public Transp System/ Transit Service (212-653)	27,262	Art 4, Sec. 99260 (a)	-		54,480	Parking Fund 853 / Other Revenue	81,742
Passenger Rail Operations & Capital / Transp -Depot (212-659)	51,054	Article 8, 99400 (b)	-				51,054
Streets and Roads Claims / Planning and Planning Process Admin/ Indirect Cost (212-000) & (212-995)	69,473	Article 8, 99402	-		-		69,473
Projects for Pedestrians and Bicycles / Transportation (212-654)	86,319	Article 8, 99400 (a)	-		-		86,319
Streets and Roads Claims / Planning and Planning Process Transportation-Planning (212-655)	144,005	Article 8, 99402	-		-		144,005
Streets and Roads - Road Maintenance Incl. Transp. Planning (9001)	126,437	Article 8, 99402					126,437
Capital Projects (bike/ped) 12058, 50126, 50160, 50166, 50307, 50347	390,328	Article 8, 99400 (a)			605,292	City LTF Fund Balance	995,620
Capital Projects (roads) 18907, 50378	110,250	Article 8, 99400 (a)					110,250
SUB TOTAL	2,654,716		683,315		691,209	-	4,029,240

Local Contact: Kathryn Mathus: xxx-xxxx BCAG - Ivan Garcia or Julie Quinn : 809-4616

TDA Revenue Classification:	2018 Beg Fund Balance	18/19 Revenue	18/19 Claimed	Estimated End Fund Balance
Transportation Fund held by City:				
Transit STA 18-19 Apport	-	683,315	683,315	-
Transit LTF 18-19 Apport	55,890	1,727,904	1,727,904	55,890
Subtotal Transit/ Rail	55,890	2,411,219	2,411,219	55,890
Transportation LTF 18-19 Apport	1,747,285	926,812	1,532,104	1,141,993
Total Transportation Fund	1,803,175	3,338,031	3,943,323	1,197,883
B Line Obligations:	18/19 Operating Obligation	17/18 Carryover Credit		18/19 Annual B-line Expense
Fixed Route	1,584,245	(31,437)		1,552,808
Paratransit	780,095	-		780,095
Total	2,364,340	(31,437)		2,332,903

18-19 APPORTIONMENTS		
LTF	STA	Total
2,654,716	683,315	3,338,031



Distribution Summary For FY 18/19 Apportioned Funds Only & for Pie Chart

Transit Bline	2,332,903 (LTF & STA)
Transit Other & Rail	78,316 (LTF)
Bicycles & Peds	476,647 (LTF)
Streets & Roads	450,165 (LTF)
Total	3,338,031

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Gridley

Fiscal Year 2018/2019
 Submitted April 2019

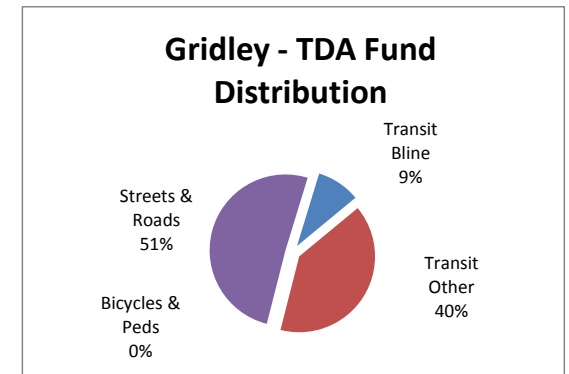
TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - SGR		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	SGR \$ amount	CCR Section			
Support of Public Transp System / B Line Ops. FIXED ROUTE (430-4434)	23,281	Article 8, 99400(c)	-		1,488	17/18 Credit	24,769
Support of Public Transp System / Gridley Golden Flyer (700)	100,200	Article 4, 99260 (a)			19,000	Farebox/ Subsidies	119,200
Streets and Roads Maintenance (430)	127,265	Article 8, 99402					127,265
							-
SUB TOTAL	250,746		-		20,488	-	271,234

Local Contact: Ishrat Khan 846-5695 BCAG: Ivan Garcia or Julie Quinn 809-4616

TDA Revenue Classification:	2018 Beg Fund Balance	18/19 Revenue	18/19 Claimed	Estimated End Fund Balance
TDA Fund held by City:				
Transit- LTF 18-19 Apport	-	23,281	23,281	-
Transportation- LTF 18-19 Apport	577,737	127,265	127,265	577,737
Total TDA Fund	577,737	150,546	150,546	577,737
Taxi Fund Balance held by City:				
Transit- LTF 18-19 Apport	-	100,200	100,200	-
Reserved for Capital	-	-	-	-
Total Taxi Fund	-	100,200	100,200	-
B Line Obligations:	18/19 Operating Obligation	17/18 Carryover Credit	18/19 Annual B-line Expense	
Fixed Route	24,769	(1,488)	23,281	
Total	24,769	(1,488)	23,281	

18-19 APPORTIONMENTS		
LTF	STA	Total
250,746	-	250,746

* County/Gridley STA swap \$51,329



Distribution Summary For FY 18/19 Apportioned Funds Only & for Pie Chart

Transit Bline	23,281 (LTF)
Transit Other	100,200 (LTF)
Bicycles & Peds	-
Streets & Roads	127,265 (LTF)
Total	250,746

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND
ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Orville

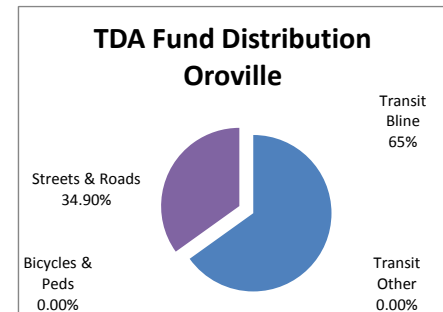
Fiscal Year 2018/2019
 Submitted April 2019

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF	PUC Article & Section	TDA - STA	CCR Section	OTHER FUNDS	SOURCE	
LTF \$ amount		STA \$ amount					
Support of Public Transp System / B Line Ops. FIXED ROUTE	92,374	Art 8. Sec. 99400 (c)	134,254	Article 4 6731(b)	14,838	17/18 Credit	241,466
Support of Public Transp System/ B Line Ops. PARATRANSIT	204,155	Art. 8. Sec. 99400 (c)			157,430	17/18 Credit; \$91,734 Transit FB	361,585
Streets and Roads Claims- Mesa Ave	225,054	Article 8, 99402			11,838	LTF Streets & Roads FB	236,892
Streets and Roads Claims- Myers St					169,889	LTF Streets & Roads FB	169,889
Streets and Roads Claims- Kitrick Ave					101,456	LTF Streets & Roads FB	101,456
Streets and Roads Claims- Oro Bangor Hwy					137,871	LTF Streets & Roads FB	137,871
Streets and Roads Claims- Nelson					458,733	SB1 + City Transportation	458,733
Streets and Roads Claims- Greenville St					152,236	SB1	152,236
SUB TOTAL	521,583		134,254		1,204,291		1,860,128

Local Contact: Ruth Wright 538-2412 Consultant - Mike Massero BCAG: Ivan Garcia or Julie Quinn 809-4616

TDA Revenue Classification:	2018 Beg Fund Balance	18/19 Revenue	18/19 Claimed	Estimated End Fund Balance
Transit Fund held by City:				
Transit STA 17-18 Apport		134,254	134,254	-
Transit LTF 17-18 Apport	91,734	296,529	388,263	-
Subtotal Transit Fund	91,734	430,783	522,517	-
Streets & Roads Fund held by City:				
Transportation LTF 17-18 Apport	572,996	225,054	646,108	151,942
Total TDA Funds	664,730	655,837	1,168,625	151,942
B Line Obligations:				
	18/19 Operating Obligation	17/18 Carryover Credit	18/19 Annual B-line Expense	
Fixed Route	241,466	(14,838)	226,628	
Paratransit	361,585	(65,696)	295,889	
Total	603,051	(80,534)	522,517	

18-19 APPORTIONMENTS		
LTF	STA	Total
521,583	134,254	655,837



Distribution Summary For FY 18/19 Apportioned Funds Only & for Pie Chart

Transit Bline	430,783 (LTF & STA)
Transit Other	-
Bicycles & Peds	-
Streets & Roads	225,054 (LTF)
Total	655,837

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

LOCAL TRANSPORTATION FUND (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUND

ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: Town of Paradise

Fiscal Year 2018/2019

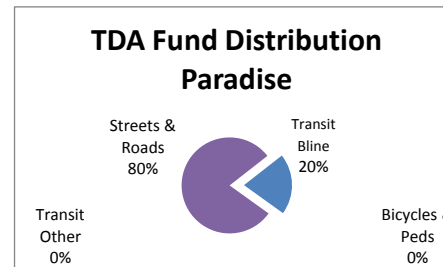
Submitted April 2019

TDA STATUTE DESCRIPTION & LOCAL AGENCY PROJECT TITLE	SOURCE OF FUNDING						TOTAL
	CLAIMED FUNDS		CLAIMED FUNDS		OTHER FUNDING SOURCES		
	TDA - LTF		TDA - STA		OTHER FUNDS	SOURCE	
	LTF \$ amount	PUC Article & Section	STA \$ amount	CCR Section			
Support of Public Transp System / B Line Ops. FIXED ROUTE	-	Art 8. Sec. 99400 (c)	107,633	Art 4, Sec 6731 (b)	11,182	17/18 Credit	118,815
Support of Public Transp System/ B Line Ops. PARATRANSIT	-	Art 8. Sec. 99400 (c)	88,983	Art 4, Sec 6731 (b)	461,484	17/18 Credit; \$324,616 Fund Balance F-5900	550,467
Streets and Roads- Administration & Planning process	22,122	Art 8, 99402	-		-		22,122
Streets and Roads- Almond Multi-modal (CIP 9377)	1,000	Art 8, 99402					1,000
Streets and Roads- Memorial Trailway Enhancements (CIP 9378)	5,000	Art 8, 99402					5,000
Streets and Roads- Downtown Equal Mobility (CIP 9379)	65,000	Art 8, 99402					65,000
Streets and Roads- Ponderosa Safe Routes to School (CIP 9380)	2,500	Art 8, 99402					2,500
Streets and Roads- Skyway at Black Olive Signal (CIP 9382)	3,000	Art 8, 99402					3,000
Streets and Roads- Systemic Safety Analysis (CIP 9384)	11,201	Art 8, 99402					11,201
Streets and Roads - TBD post clean up	654,039	Art 8, 99402					654,039
SUB TOTAL	763,862		196,616		472,666	-	1,433,144

Gina Will 872-6291 x119 gwill@townofparadise.com BCAG: Ivan Garcia or Julie Quinn 809-4616

TDA Revenue Classification:	2018 Beg Fund Balance	18/19 Revenue	18/19 Claimed	Estimated End Fund Balance
Transit STA 17-18 Apport	-	196,616	196,616	-
Transit LTF 17-18 Apport	353,516	-	324,616	28,900
Total Transit Fund	353,516	196,616	521,232	28,900
Transportation- LTF 17-18 Apport	15,094	763,862	763,862	15,094
Total Transportation Fund	-	763,862	763,862	15,094
Total TDA	353,516	960,478	1,285,094	43,994
B Line Obligations:	18/19 Operating Obligation	17/18 Carryover Credit	18/19 Annual B-line Expense	
Fixed Route	118,815	(11,182)	107,633	
Paratransit	550,467	(136,868)	413,599	
Total	669,282	(148,050)	521,232	

18-19 APPORTIONMENTS		
LTF	STA	Total
763,862	196,616	960,478



Distribution Summary For FY 18/19 Apportioned Funds Only & for Pie Chart

Transit Bline	196,616 (LTF & STA)
Transit Other	-
Bicycles & Peds	-
Streets & Roads	763,862 (LTF)
Total	960,478

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #5



BCAG BOARD OF DIRECTORS

Item #5 Consent

April 25, 2019

APPROVAL OF AMENDMENT # 3 FOR THE 2018/19 OVERALL WORK PROGRAM (OWP) & BUDGET AND OVERALL WORK PROGRAM AGREEMENT (OWPA)

PREPARED BY: Julie Quinn, Chief Fiscal Officer

ISSUE: Budget revenues and expenditures require an amendment to include changes in Caltrans funding availability throughout the year and other changes to scope or expenditures in OWP work elements. Staff is presenting an amendment for approval with an effective date of April 1, 2019, for the 2018/19 OWP & Budget.

DISCUSSION: Amendment #3 of the 2018/19 OWP & Budget adjusts four Work Elements (WE) with the following purposes:

WE 19-122 Sustainable Transportation Planning (18/19) - The scope of this work element has been changed to incorporate the development of a Post Camp Fire Regional Population and Transportation Study and removal of the Regional General Permit. The Post Camp Fire Regional Population and Transportation Study will be funded with a combination of SB1 18-19 Planning funds and a newly awarded FHWA Planning allocation of \$510,000. Work on the Regional General Permit (RGP) has been removed from the scope. The match funds for SB1 Planning are changed to LTF Planning from PPM funding, to better track over the remaining grant period. Additional salaries and indirect costs are added to be consistent with changes to the prior amendment. This project will cover three fiscal years; however, current year expense only reflects the amount to be spent in the current year. Caltrans requires the full funding be shown in the current OWP; thus, carryover revenues of \$660,000 will be shown in following years.

WE 19-121 Sustainable Transportation Planning (17/18) - The scope of this work element and budgeted expenditures does not change. The match funding for the SB1 Planning grant is changed to LTF Planning from PPM funding, to better track over the remaining grant period.

WE 19-114 Butte Regional Conservation Plan- The Regional General Permit work will be continued as part of the BRCP. The scope of the RGP was reduced to meet current year funding.

BCAG Board of Directors – Item #5

April 25, 2019

Page 2

WE 19-214 SR70 Passing Lane- the Federal Demo funds were completely utilized in the prior year. This funding is replaced by additional LTF Planning and PPM revenues and adjusted to current anticipated expenditures.

Attached is a summary by work element of the adjustments to the 2018/19 OWP & Budget.

STAFF RECOMMENDATION: Approve Amendment #3 of the 2018/19 Overall Work Program & Budget and the OWP Agreement with Caltrans.

Key Staff: Julie Quinn, Chief Fiscal Officer
Brian Lasagna, Regional Analyst
Jon Clark, Executive Director

**FISCAL YEAR 2018/19
SUMMARY OF OWP AMENDMENT 3 (OWPA AMENDMENT 3)**

19-114 BUTTE REGIONAL CONSERVATION PLAN			
	PRIOR	AMENDED	NET CHANGE
FHWA Planning	60,951	60,951	-
LTF Planning	153,952	198,952	45,000
USFWL SEC 6	409,614	409,614	-
TOTAL REVENUE	624,517	669,517	45,000
SALARIES & BENEFITS	42,164	42,164	-
INDIRECT	40,239	40,239	-
CONSULTANTS (add RGP)	542,114	587,114	45,000
TOTAL EXPENDITURES	624,517	669,517	45,000

19-121 SB1 SUSTAINABLE TRANSPORTATION PLANNING (17-18)			
	PRIOR	AMENDED	NET CHANGE
SB1 Planning Grant	106,131.55	106,131.55	-
PPM (match)	13,750.45	-	(13,750.45)
LTF Planning (match)	-	13,750.45	13,750.45
TOTAL REVENUE	119,882	119,882	-
SALARIES & BENEFITS	4,936	4,936	-
INDIRECT	4,705	4,705	-
CONSULTANTS	110,241	110,241	-
TOTAL EXPENDITURES	119,882	119,882	-

19-122 SB1 SUSTAINABLE TRANSPORTATION PLANNING (18-19)			
	PRIOR	AMENDED	NET CHANGE
SB1 Planning Grant	185,943	185,943	-
FHWA Planning	-	510,000	510,000
PPM (match)	24,091	-	(24,091)
LTF Planning (match)	-	24,091	24,091
TOTAL REVENUE	210,034	720,034	510,000
SALARIES & BENEFITS	27,612	30,718	3,106
INDIRECT	26,352	29,316	2,964
CONSULTANT (RGP)	150,000	-	(150,000)
TOTAL EXPENDITURES	203,964	60,034	(143,930)

19-214 SR 70 PASSING LANE			
	PRIOR	AMENDED	NET CHANGE
FED DEMO	90,000	-	(90,000)
PPM	-	50,000	50,000
LTF Planning	12,516	63,516	51,000
TOTAL REVENUE	102,516	113,516	11,000
SALARIES & BENEFITS	6,404	6,404	-
INDIRECT	6,112	6,112	-
CONSULTANTS/OTHER DIRECT	90,000	101,000	11,000
TOTAL EXPENDITURES	102,516	113,516	11,000

NET CHANGE IN REVENUE BUDGET:			
	PRIOR	AMENDED	NET CHANGE
TOTAL FHWPL	764,546	1,274,546	510,000
TOTAL FED DEMO	90,000	-	(90,000)
TOTAL PPM	104,842	117,001	12,159
TOTAL LTF PLANNING	470,469	604,310	133,841
NET BUDGET CHANGE			566,000
OWP BUDGET REVENUE- AMENDMENT 2			5,500,925
OWP BUDGET REVENUE- AMENDMENT 3			6,066,925



WORK ELEMENT 19-122

• Sustainable Transportation Planning (18-19)

OBJECTIVE: To manage the 2018/19 Sustainable Communities Formula Grant funds allocated under Senate Bill (SB) 1 – The Road Repair and Accountability Act of 2017. The intent of the grant is to support and implement Regional Transportation Plan (RTP) - Sustainable Communities Strategies (SCS) and to ultimately achieve the State’s greenhouse gas (GHG) reduction target of 40 and 80 percent below 1990 levels by 2030 and 2050, respectively.

DESCRIPTION: The Caltrans Sustainable Communities Formula Funds support the development of BCAG’s SCS and assist in carrying out the objectives of the plan. These funds support development of all activities identified in this Work Element.

As the region’s Metropolitan Planning Organization (MPO), BCAG is designated by the state to prepare the area’s SCS as an additional element of the RTP. The SCS is the forecasted development pattern for the region, which, when integrated with the transportation network, and other transportation measures and policies, will meet the passenger vehicle greenhouse gas reduction target for the area.

BCAG’s first SCS was prepared for the 2012 RTP and focused on bringing together newly developed local land use plans to lay out a future development pattern for the region which balanced housing and employment growth within specified growth areas, protected sensitive habitat and open space, and invested in a multi-modal transportation system. The SCS prepared for the 2016 RTP expanded on the efforts of the 2012 plan by integrating a new long-range transit and non-motorized plan.

During the 2018/19 fiscal year, BCAG will utilize the 2018/19 SB-1 Sustainable Communities Formula Funds to begin development of a Post-Camp Fire Regional Population and Transportation Study. The aftermath of the Camp Fire has left an estimated 30,000 residents displaced with ~1,400 housing structures and ~500 commercial structures destroyed. This overnight redistribution of population has resulted in an immediate and significant impact to local and regional traffic circulation, transit, infrastructure, businesses, schools and housing in the region.

Based on the immediate need, BCAG will prepare a Regional Population and Transportation Study to look at regional population, housing, employment, and traffic data for pre (2018) and post (2020) Camp Fire time periods. The study will develop several scenarios for the 2030 and 2040 time periods based on existing research, empirical data, and existing policies available at the time of study development. In addition, an update of the region’s short and mid-term transit plan will be completed with the collected data.

The results of the study will be available to local and regional agencies who are in need of data to update their individual plans and programs. In addition, the data will be used to inform the RTP/SCS, as well as BCAG's other transportation, land use, and housing related plans.

During the 2018/19 fiscal year, BCAG will acquire a knowledgeable and experienced consultant to prepare the study. The majority of work will be accomplished during the 2019/2020 fiscal year.

BCAG will coordinate all work activities with the BCAG Planning Director's Group (PDG) consisting of representatives from BCAG member jurisdictions, the Butte County Air Quality Management District, and Butte Local Agency Formation Commission (LAFCO). Public outreach will be conducted via the BCAG Board of Director's meetings, and open house public workshops, when necessary.

TASKS

- 1) Project Management – Ongoing;
- 2) Project Initiation – July 2019;
- 3) Public Outreach – Ongoing;
- 4) Identify and Assess Pre and Post-Camp Fire Conditions – September 2019 through January 2020;
- 5) Prepare 2030 and 2040 Re-Population Scenarios – January 2020 through June 2020;
- 6) Prepare Update of Short and Mid-Term Transit Plan - January 2020 through June 2020;
- 7) Prepare RTP/SCS Integration and Next Steps – May 2020 through July 2020;
- 8) Prepare Post Camp Fire Regional Population & Transportation Study – June 2020 through August 2020.

PRODUCTS

- 1) Invoice Packages and Quarterly Reports – Ongoing;
- 2) Meeting Notes, Project Schedule, RFP, and Executed Agreement – August 2019;
- 3) Memorandums and Materials – Ongoing;
- 4) Report of Pre and Post Fire Conditions – January 2020;
- 5) Report of 2030 and 2040 Re-Population Scenarios – June 2020;

- 6) Report of Updated Short and Mid-Term Transit Plan – June 2020;
- 7) Memorandum of Recommendation for RTP/SCS Integration – July 2020;
- 8) Post Camp Fire Regional Population & Transportation Study – August 2020.

STAFF TIME - WORK ELEMENT 19-122			
PERSONNEL		PERSON MONTHS	
Lasagna		2.0	
Muse/Devine		1.5	
		TOTAL	
		3.5	
REVENUES		EXPENDITURES	
SB1 Sustainable Communities		Personnel	\$30,718
Formula Grant 18-19 (match PL)	\$185,943	Indirect Costs	\$29,316
FHWA Planning	\$510,000		
PPM (match SB1)	\$24,091		
TOTAL	\$720,034	TOTAL	\$60,034

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #6



BCAG BOARD OF DIRECTORS

Item #6 Consent

April 25, 2019

APPROVAL OF AMENDMENT TO BCAG PERSONNEL POLICIES – JURY DUTY AND WITNESS DUTY

PREPARED BY: Cheryl Massae, Human Resources Manager

ISSUE: BCAG’s policy on Jury and Witness Duty is out of date and staff is recommending the policy be amended to match Butte County’s policy for Jury Duty and Witness Duty.

DISCUSSION: BCAG’s Personnel Policies are intended to acquaint employees with BCAG and provide information about working conditions, employee benefits, and some policies affecting employment. Employment at BCAG is “at will” unless there is a contractual arrangement, which can only be approved by the BCAG Board of Directors.

Any changes to these policies must be in writing and approved by the BCAG Board of Directors. Upon approval by the Board, employees will sign a new acknowledgement form stating that they understand and have read the updated policy.

Attached to this memo is a copy of the current Jury Duty and Witness Duty policies and also the proposed new policy.

STAFF RECOMMENDATION: Staff is recommending that the BCAG Board approve the amendment to the Personnel Policies.

Key Staff: Cheryl Massae, Human Resources Manager

PROPOSED POLICY

7.6 Jury Duty & Witness Duty

BCAG encourages employees to fulfill their civic responsibilities by serving jury duty when required.

Jury duty pay will be calculated on the employee's base pay rate times the number of hours the employee would otherwise have worked on the day of absence. Employee classifications that qualify for paid jury duty leave are:

- * Regular full-time employees
- * Regular part-time employees
- * Introductory employees

Employees shall notify their appointing authority immediately upon receiving notice of jury duty or call as a witness for a County-related matter. Regular-help employees and appointed department heads who serve on a jury or are served with a subpoena which compels their presence as a witness, unless they are a party to the court action or an expert witness, shall be granted a leave of absence with pay. Employees called for such court appearances may retain the court paid mileage for such appearance.

If an employee is released from jury or witness duty and has served fewer hours than normally scheduled for work, such employee shall report to work for the remainder of the shift unless they have received prior approval for the use of appropriate time off accruals from their supervisor.

Either BCAG or the employee may request an excuse from jury duty if, in BCAG's judgment, the employee's absence would create serious operational difficulties.

BCAG will continue to provide health insurance benefits for the full term of the jury duty absence.

Vacation, sick leave, and holiday benefits will continue to accrue during unpaid jury duty leave.

CURRENT POLICY

7.6 Jury Duty

Jury Duty

BCAG encourages employees to fulfill their civic responsibilities by serving jury duty when required. Employees in an eligible classification may request up to 2 weeks of paid jury duty leave over any 1-year period.

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Jury duty pay will be calculated on the employee's base pay rate times the number of hours the employee would otherwise have worked on the day of absence. Employee classifications that qualify for paid jury duty leave are:

- * Regular full-time employees
- * Regular part-time employees
- * Introductory employees

When an employee receives notification regarding upcoming jury duty, it is their responsibility to notify the Human Resources Manager within one business day of receiving the notice so that arrangements may be made to accommodate their absence. The employee is expected to report for work whenever the court schedule permits.

When you appear for jury or witness service, you will be asked if you wish to waive the jury or witness fee, please reply by stating that you **DO NOT WISH TO WAIVE ANY FEES**. Any compensation received, exclusive of expenses such as mileage, shall be deducted from the employee's wages. A "Notice of Authorization to Deduct Jury or Witness Fees" form must be completed.

Either BCAG or the employee may request an excuse from jury duty if, in BCAG's judgment, the employee's absence would create serious operational difficulties.

BCAG will continue to provide health insurance benefits for the full term of the jury duty absence.

Vacation, sick leave, and holiday benefits will continue to accrue during unpaid jury duty leave.

7.7 Witness Duty

BCAG encourages employees to appear in court for witness duty when subpoenaed to do so.

If employees have been subpoenaed or otherwise requested to testify as witnesses by BCAG, they will receive paid time off for the entire period of witness duty.

Employees will be granted unpaid time off to appear in court as a witness when requested by a party other than BCAG. Employees are free to use any available paid leave benefit (such as vacation leave or sick leave) to receive compensation for the period of this absence.

The subpoena should be shown to the Human Resources Manager immediately after it is received so that operating requirements can be adjusted, where necessary, to accommodate the employee's absence. The employee is expected to report for work whenever the court schedule permits.

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #7



BCAG BOARD OF DIRECTORS

Item #7 Action

April 25, 2019

APPROVAL OF BCAG PUBLIC PARTICIPATION PLAN

PREPARED BY: Ivan Garcia, Transportation Programming Specialist

ISSUE: BCAG's current adopted Public Participation Plan (PPP) is required to be updated to address current federal Title VI requirements.

DISCUSSION: Federal transportation legislation (Fixing America's Surface Transportation - *FAST* Act) requires BCAG to prepare a Public Participation Plan (PPP) prior to the development of the long-range Regional Transportation Plan (RTP). The PPP serves to formalize the public outreach strategies that will be followed with development of transportation plans and programs being prepared by BCAG.

BCAG is required to document the public participation process that provides complete information, timely public notice, public access to information and decisions, and the opportunity to participate in the transportation planning process.

The updated draft 2019 PPP is posted online at: <http://www.bcag.org/Resources/Public-Participation-Plan-PPP/index.html>.

Hard copies of the draft 2019 PPP will be available at the Board meeting.

STAFF RECOMMENDATION: Staff recommends the Board approve the Public Participation Plan by Resolution No. 2018/19-16. This resolution also authorizes staff to make any necessary technical corrections/modifications to ensure timely state and federal submittal.

Key staff: Ivan Garcia, Programming Manager
Cheryl Massae, Human Resources Manager



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2018/2019-16**



ADOPTION OF THE 2019 PUBLIC PARTICIPATION PLAN FOR THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

WHEREAS, the Butte County Association of Governments is the designated Metropolitan Planning Organization for Butte County in accordance with 23 USC Section 134(b)(6); and Section 450.306 of the Metropolitan and Statewide Planning Rule;

WHEREAS, the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Fixing America's Surface Transportation (FAST) Act of 2015 requires the Butte County Association of Governments, as the Metropolitan Planning Organization, to prepare and maintain a Public Participation Plan (PPP);

WHEREAS, the 2016 PPP has been developed in consultation with BCAG's advisory committees including the Transportation Advisory Committee, Social Services Transportation Advisory Council, the ad hoc Coordinated Transportation Working Group, federal and state agencies and the public;

WHEREAS, prior to approval the 2019 PPP has been noticed for a minimum 45-day public review comment period prior to adoption and represents a minor update to the 2016 PPP including legislative references/requirements and noticing requirements;

NOW THEREFORE BE IT RESOLVED that the Butte County Association Governments, as the designated Metropolitan Planning Organization, does hereby adopt the Public Participation Plan.

BE IT FURTHER RESOLVED that in the interest of project delivery, the Butte County Association of Governments authorizes its staff to make minor technical corrections in cooperation with Caltrans and the Federal Highway Administration as needed to ensure the timely submittal of the Public Participation Plan.

PASSED AND ADOPTED by the Butte County Association of Governments on the 25th day of April 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

BILL CONNELLY, CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:

JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #8



BCAG BOARD OF DIRECTORS

Item #8 Action

April 25, 2019

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS FORMAL OPPOSITION TO LEGISLATIVE CHANGES TO THE ACTIVE TRANSPORTATION PROGRAM

PREPARED BY: Iván Garcia, Transportation Programming Specialist

ISSUE: Proposed legislation by the Bay Area and Orange County representatives threaten the funding levels for rural counties including Butte to compete for Active Transportation Program funding.

DISCUSSION: The Active Transportation Program (ATP) has been in place for 5 year with 4 funding “Cycles.” Proposed legislation by Senator Beall (SB 152) and Assembly Member Petrie-Norris (AP 1402) threaten to reduce the total amount of funding in which rural counties can compete through a grant process.

SB 152 proposes to make two main changes to ATP:

1. Change the administration of the Large MPO share from CTC to the Large MPO.
 - a. Large MPOs would manage its own selection and delivery process, and regularly report on project status and benefits; or may request CTC manage its program using statewide guidelines instead.
 - b. The process for Small Urban/Rural and Statewide would remain unchanged: CTC would develop guidelines, handle applications/evaluations, and manage delivery.
2. Change the ATP distribution percentages from **40% Large MPO; 10% Small Urban/Rural; and 50% Statewide** to:
 - a. **75% Large MPO** – this brings the large MPO share closer to what the Large MPOs have historically received over the last 4 cycles (about 84%)
 - b. **15% Small Urban/Rural** – this is similar to the historic percent SU/R has received over the last 4 cycles (about 15.5%)
 - c. **10% Statewide** – dedicated to “transformative” projects. “Transformative” is not defined in statute, and would be defined based on future state workshops in developing CTC’s statewide guidelines. The intention is to ensure transformative is not limited to large cities; smaller areas may also have transformative projects.

The current percentage splits allow regions like BCAG to compete for 60% of the total available funding (50% statewide and 10% Small Urban/ Rural). SB 152 would change this to 25%. The current percentages also allow the large 10 MPO’s in California to compete for 90% of the total available funding (40% large MPO and 50% statewide).

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April 25, 2019

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While the program has become more competitive as project applicants become more experienced and familiar with the grant, the Bay Area and Orange County (in their opinion) have not received their fair share. Both SB 152 and AB 1402 are similar in their impacts on statewide competitive funding.

Bill References:

- SB 152 by Senator Beall:
<https://legiscan.com/CA/text/SB152/id/1967172/California-2019-SB152-Amended.html>
- AB 1402 by Assembly Member Petrie-Norris:
<https://legiscan.com/CA/text/AB1402/id/1974076/California-2019-AB1402-Amended.html>

The legislation proposed is moving quickly through the legislative process without adequate time to review and discuss these bills. Staff is requesting the BCAG Board formally oppose these legislative changes to the Active Transportation Program and authorize staff to prepare the necessary letters to be signed by the BCAG Chair.

Attached for the Board's information is a table identifying the previous projects funded with the ATP Program. As a region, more funding has been secured through the statewide competitive program. Over the last four ATP Cycles, the region has secured \$38,699,000 for bicycle and pedestrian types of projects.

STAFF RECOMMENDATION: Staff requests the Board to formally oppose SB 152 and AB 1402 and direct staff to prepare a letter(s) as necessary to protect the interests of Butte County.

Key Staff: Jon Clark, Executive Director
Iván Garcia, Transportation Programming Specialist

ATP Award Summary in Butte County – Cycles 1-4

Cycle	Source	Agency	Title	ATP Funds	Total Cost
1	Statewide	Paradise	Pearson Rd Safe Routes to Schools Connectivity Project	\$1,388,000	\$1,388,000
1	Small Urban & Rural	Paradise	Maxwell Dr. Safe Routes to Schools Project	\$968,000	\$968,000
1	Small Urban & Rural	Biggs	Safe Routes to Schools Sidewalk Improvements	\$860,000	\$860,000
2	Statewide	Paradise	Almond St Multi-Modal Improvements	\$3,429,000	\$3,905,000
2	Statewide	Paradise	Memorial Trailway Class 1 Enhancements	\$1,356,000	\$1,391,000
2	Small Urban & Rural	Biggs	B Street & 2 nd St Safe Routes to Schools Project	\$809,000	\$819,000
2	Small Urban & Rural	Chico	State Route 99 Bikeway Project – Phase 4	\$800,000	\$1,786,000
2	Small Urban & Rural	Paradise	Ponderosa Elementary Safe Routes to Schools Project	\$1,504,000	\$1,736,000
2	Small Urban & Rural	Paradise	Downtown Equal Mobility Project	\$539,000	\$553,000
2	Statewide	Butte County	South Oroville Safe Routes to Schools Project	\$1,516,000	\$1,716,000
3	Statewide	Chico	Esplanade Corridor Safety and Accessibility Improvements	\$7,241,000	\$7,661,000
3	Statewide	Oroville	Oroville SR 162 Ped/Bike/Disabled Mobility & Safety Imprv.	\$3,451,000	\$3,951,000
4	Statewide	Butte County	Butte County Safe Routes Resource Center and 5 Community Projects	\$985,000	\$1,140,000
4	Statewide	Chico	Little Chico Creek Pedestrian/Bicycle Bridge Connection at Community Park	\$1,497,000	\$2,142,000
4	Small Urban & Rural	Chico	Bikeway 99 Phase 5 - 20th Street Pedestrian/Bicycle Overcrossing	\$12,356,000	\$15,464,000
Summary				\$38,699,000	\$54,192,000

SUMMARY:

Small Urban & Rural Pot of Funds: \$17,836,000

Statewide Pot of Funds: \$20,863,000

Total Butte Region ATP Funds: \$38,699,000

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #9



BCAG BOARD OF DIRECTORS

Item #9 Information

April 25, 2019

CALIFORNIA'S SUSTAINABLE COMMUNITIES (SB 375) – CARB 2018 PROGRESS REPORT

PREPARED BY: Brian Lasagna, Regional Analyst

ISSUE: The Butte County Association of Governments (BCAG) is the state designated Regional Transportation Planning Agency (RTPA) and federally designated Metropolitan Transportation Planning (MPO) for the Butte County region. As such, BCAG is responsible for state and federally required transportation plans and programs in the region, including the Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS).

DISCUSSION: In September 2008, SB 375, also known as the Sustainable Communities and Climate Protection Act of 2008, was enacted by the state of California. SB 375 prompts regions to reduce greenhouse gas (GHG) emissions from passenger vehicles through the coordinated planning of long-range transportation plans. The legislation requires all Metropolitan Planning Organizations (MPO) in California to develop a Sustainable Communities Strategy, which meets regional passenger vehicle GHG emissions targets, as an additional element of their regional transportation plans.

Under SB 375, BCAG prepared its first SCS as part of the 2012 RTP and updated the plan 4 years later with the 2016 RTP. The 2016 RTP/SCS estimates a per capita GHG emissions reductions of 6% for the year 2020 and 7% for the year 2035, from 2005 levels.

A complete copy of BCAG's latest adopted SCS is available at the following link:
<http://www.bcag.org/documents/planning/RTP%20SCS/2016%20RTP%20SCS/Document/2016%20SCS%20Final%20110116.pdf> .

In November 2018, CARB released the 2018 Progress Report for SB 375, as directed by SB 150. The intent of the report is to analyze the progress made under SB 375 and to determine if regions and the state are on track to meet passenger vehicle greenhouse gas reduction targets. The fundamental finding of the report is that California is not on track to meet the reductions expected under SB 375, with emissions from statewide passenger vehicle travel per capita increasing rather than decreasing.

The report outlines challenges and opportunity areas for achieving the targets along with recommendations for moving forward. In short, there are many factors (funding, policy, government coordination, housing shortages, lack of data, new technologies, etc.), which combined, are contributing to not meeting California's reduction goals. In addition, the report acknowledges exogenous variables (economy, fuel prices,

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increases in auto ownership, etc.), outside the control of regional and local governments, which have contributed to increases in passenger vehicle travel.

A complete copy of the 2018 Progress Report is available at the following link - <https://ww2.arb.ca.gov/resources/documents/tracking-progress> .

In a similar effort, BCAG is currently developing an SCS Progress Report which looks at several indicators for objectives included in the 2016 RTP/SCS and the progress made to-date. The intent of the report is to inform the development of the region's 2020 RTP/SCS. This effort is being coordinated with the local jurisdictions through the BCAG Planning Director's Group and TAC. BCAG staff intends to present a completed report to the BCAG Board at the June or July 2019 meeting.

STAFF RECOMMENDATION: This item is presented for the BCAG Boards discussion, awareness, and information.

Key staff: Brian Lasagna, Regional Analyst
 Ivan Garcia, Transportation Programming Specialist

BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS



BOARD OF DIRECTORS MEETING
ITEM #10



BCAG BOARD OF DIRECTORS

Item #10 Information

April 25, 2019

BUTTE REGIONAL TRANSIT (B-LINE) FREE FARE DAY PROMOTION

PREPARED BY: Jim Peplow, Senior Planner

ISSUE: Butte Regional Transit (B-Line) is planning to provide Free Fare Days on Tuesday and Wednesday, May 7-8, 2019.

DISCUSSION: BCAG received a FY 2016/17 Low Carbon Transit Operations Program (LCTOP) grant to operate the Route 52 service to the Chico Airport. As part of that grant, funding was included to market and promote the B-Line system. Part of the marketing efforts involved providing Free Fare Days, opening the doors to the fixed route system at no cost to the public.

The first free fare day was Saturday, May 26, 2018. Additional free fare days ran from November 14-30, 2018 as part of B-Line's efforts to actively assist in transporting people and reducing driving during the days immediately following the Camp Fire. The remaining funding will allow B-Line to provide two more days of free fares, which are scheduled for Tuesday and Wednesday, May 7-8, 2019.

To help promote the final free fare days, B-Line is entering a bus in the Pioneer Days Parade, to be held the preceding Saturday, May 4th. B-Line's involvement in the parade this year makes sense as the theme is to honor the firefighters and first responders who worked during the Camp Fire, and includes Butte County Sheriff Kory Honea, who will serve as the Grand Marshal. B-Line played an instrumental role in the relief efforts evacuating hundreds of people from the Ridge, and followed that up with shuttle services between the evacuation shelters and FEMA Disaster Centers in the following months.

STAFF RECOMMENDATION: This item is presented for information only.

Key Staff: Jim Peplow, Senior Planner
Sara Muse, Associate Senior Planner